

S.V.C.R GOVERNMENT DEGREE COLLEGE, PALAMANER-517408



DEPARTMENT OF PHYSICS-MINUTES BOOK

SYLLABUS ALLOCATION

DATE:-01-06-2021

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Dr C. Sai Vandana, Lecturers in Physics met on 01-06-2021 in the department of Physics i.e. In Physics Laboratory under the president ship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

Distribution of syllabus among the lecturers

I year 1st semester (a) Mechanics and Waves and Oscillations to Dr C. Sai Vandana

2nd Semester (b) Optics to..... Sri. M. Surya Sekhar Reddy

II year ...1st semester ... (a) Thermodynamics to..... Sri. M. Surya Sekhar Reddy

2nd Semester (a) Electricity, Magnetism and Electronics to... Dr C. Sai Vandana

(b) Modern Physics to Sri.M. Surya Sekhar Reddy

III year (a) Paper III

Electricity, Magnetism and Electronics to... Dr C. Sai Vandana

(b) Paper IV

Modern Physics to Sri .M. Surya Sekhar Reddy

And prepared the annual plan of work for the academic year ...2021-22

SIGNATURE OF THE LECTURER

M. Surya Sekhar Reddy
HEAD OF THE DEPARTMENT OF PHYSICS

S.V.C.R GOVERNMENT DEGREE COLLEGE, PALAMANER-517408



DEPARTMENT OF PHYSICS-MINUTES BOOK

SYLLABUS ALLOCATION

DATE:-01-11-2021

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri G.M.Sanmogam, Lecturers in Physics met on 01-06-2021 in the department of Physics i.e. In the Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

Distribution of syllabus among the lecturers

I year 1st semester (a) Mechanics and Waves and Oscillations to Sri G.M.Sanmogam

2nd Semester (b) Optics to..... Sri. M. Surya Sekhar Reddy

II year ...1st semester ... (a) Thermodynamics to..... Sri. M. Surya Sekhar Reddy

2nd Semester (a) Electricity, Magnetism and Electronics to... Sri G.M.Sanmogam

(b) Modern Physics to Sri.M. Surya Sekhar Reddy

III year (a) Paper III

Electricity, Magnetism and Electronics to... Sri G.M.Sanmogam

(b) Paper IV

Modern Physics to Sri .M. Surya Sekhar Reddy

And prepared the annual plan of work for the academic year ...2021-22

SIGNATURE OF THE LECTURER

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DEPARTMENT OF PHYSICS-MINUTES BOOK

REVIEW MEETING

DATE:-15-12-2021

We are the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri G.M.Sanmogam, Lecturers in Physics, met on 15-12-2021. In the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. Coverage of syllabus accordingly as mentioned in the annual plan.
2. If the syllabus is not covered steps are to be taken to cover the backlog of the syllabus.
3. Backward students are to be listed out and measures to be taken for remedial coaching.
4. Special classes are to be arranged for backward students in practical classes.

The above issues are discussed and resolved to the ideas of the lecturers.

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RESULT ANALYSIS

DATE: - 06-08-2021

We are the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Dr C. Sai Vandana, Lecturers in Physics met on 06-08-2021 in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following

1. Analysis of the pass percentage of III years B.Sc. results in paper III and paper IV
2. Identifying the paper-wise toppers and giving gifts to them on behalf of the department.
3. Discussed the reasons for the failure of the students in the university examinations.
4. The measures to be taken for the betterment of the supplementary examinations, who failed in the march examinations.
5. Special coaching is given to the students who failed in the final year to appear for an instant university exam.

The above issues are discussed and resolved to follow the ideas of each other to get a high pass percentage.

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DEPARTMENT OF PHYSICS-MINUTES BOOK

EVALUATION (TESTS)

DATE:-08-07-2021

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2.Sri G.M.Sanmogam, Lecturers in Physics met on 08-07-2021. in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. Every month one test is to be conducted on each paper.
2. In the first-week unit test in the paper I am to be conducted headed by Sri. M. Surya Sekhar Reddy, lecturer in Physics.
3. In the second week, the unit test in paper II is to be conducted headed by Dr C. Sai Vandana, Lecturers in Physics.
4. In the third week, the unit test in paper III is to be conducted headed by Dr C. Sai Vandana, Lecturers in Physics.
5. In the fourth week, the unit test in paper IV is to be conducted headed by Sri. M. Surya Sekhar Reddy, lecturer in Physics.
6. In the month of December and January, students should write 100 marks for practice tests in the previous year's university question papers.
7. Along with the monthly tests and old question paper tests, students also appear for the quarterly and half-yearly examinations scheduled by the COE of the college.

The above-all issues are discussed and resolved, and also see that all students should participate in the above-mentioned tests without fail.

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DEPARTMENT OF PHYSICS-MINUTES BOOK

REMEDIAL COACHING

DATE:- 21-09-2021

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Dr C. Sai Vandana, Lecturers in Physics met on 21-09-2021 in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. it is resolved to identify the failed students in the march university Examinations.
2. It is resolved that, to give remedial coaching for the slow learners to pass in the September examinations.
3. It is resolved that DTP material for important questions should supply for slow learners.
4. It is resolved that special attention should be taken to slow learners interacting with their parents to improve the overhaul pass percentage.

The above statements are discussed and resolved to take all measures to get passed through in the forthcoming university examinations.

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DEPARTMENT OF PHYSICS-MINUTES BOOK

STUDENT SEMINARS

DATE:-20-06-2021

We are the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Dr C. Sai Vandana, Lecturers in Physics met on 20-06-2021 in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved that the students should give seminars at least five in each paper.
2. It is resolved that before giving the seminar the students have to submit the material relating to the seminar.
3. It is resolved that the material should be corrected and the concerned teacher should give suggestions for the seminar presentation.
4. It is resolved that at each weekend there should be a student seminar.

The above-said resolutions are taken in the meeting and see that the students should follow the same.

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PROJECT WORK

DATE:- 15-06-2021

We are the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Dr C. Sai Vandana, Lecturers in Physics met on 15-06-2021. in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved to allot project works to the students during the present academic year as follows.
2. At least Five project works should be done by the I B.SC students, five projects for the second year students and eight projects from the III year students.
3. It is resolved that the students may make use of the internet in the department pertaining to any work to the project.
4. It is also resolved that to prepare the project manual the necessary stationery should be provided by the department.

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GUEST LECTURES

DATE:- 07-08-2021

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Dr C. Sai Vandana, Lecturers in Physics, met on 07-08-2021 in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. it is resolved to arrange three guest lectures are arranged in general subjects.
2. it is resolved to arrange two guest lectures are arranged in Personality Development.
3. it is resolved that proper arrangements are made for PowerPoint Presentation.

SIGNATURE OF THE LECTURER

**M. Surya Sekhar Reddy
HEAD OF THE DEPARTMENT OF PHYSICS**

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DEPARTMENT OF PHYSICS-MINUTES BOOK

DEPARTMENTAL ACTIVITIES AND COMPETITION

DATE:-17-9-2021

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Dr C. Sai Vandana met on 17-9-2021 in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, to discuss and resolved the following.

1. It is resolved to encourage the students to actively participate in academic competitions like YUVATHARANGAM, essay writing, elocution etc.
2. It is resolved to encourage the student's participation in essay writing competitions conducted by the traffic police, palamaner on the eve of ROAD BADRATHA VAAROSTHAVALU.
3. It is resolved to improve the B.SC student's participation in the cultural activities of college day celebrations.
4. It resolved that to motivate the students to participate in the competitions which will be conducted in connection with the fresher's day celebrations.

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DEPARTMENT OF PHYSICS-MINUTES BOOK

SYLLABUS COMPLETIONS

DATE:- 07-01-2022

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri G.M.Shanmogam, Lecturers in Physics met on 07-1-2022 in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. A discussion on completion of syllabus and conducting practice examinations.
2. The following are percentages of syllabi completed in the individual papers.

<u>paper</u>	<u>percentage of syllabus completed</u>
1. Second semester as per annual plan	
2. sem-iv	80%
3. Paper -III	85%
4. Paper IV	100%

3. It is resolved that the remaining syllabus should be completed within the stipulated date. i.e. 16-2-2021
4. It is resolved that after completion of the syllabus, revision classes should be taken.
5. It is resolved that as a part of revision model examinations conducted in previous university examination question papers.

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DEPARTMENT OF PHYSICS-MINUTES BOOK

PRACTICAL EXAMINATIONS CONDUCTION

DATE:- 16-02-2022

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri G.M.Sanmogam, Lecturers in Physics met on 16-02-2022 in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved to conduct the practical examinations as per the university schedule.
2. It is resolved that the batches and practical examination timetable should be displayed on the notice boards.
3. It also resolved to conduct the model practical examination before the S.V.U practical examinations.

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DEPARTMENT OF PHYSICS-MINUTES BOOK

GUIDANCE AND COUNSELING

DATE:-5-03-2022

We are the following Lecturers 1. Sri. M. Surya Sekhar Reddy 2. Sri G.M.Sanmogam, Lecturers in Physics met on 05-03-2022. in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved to give guidance to physics students for higher education.
2. It is also resolved to intimate to the students, of the notification released for P.G courses from time to time.
3. It is also resolved that, to see that as much as students should join in higher education.
4. It is strongly resolved that to motivate the students towards the research side, opportunities on the research side should be widely advertised among the student fraternity.

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DEPARTMENT OF PHYSICS-MINUTES BOOK

TIME TABLE IMPLEMENTATION

DATE:-02-06-2022

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. G.M.Shanmogam, Lecturers in Physics met on 2-06-2022. in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved that time table should be implemented immediately.
2. It is also resolved to intimate the same to the students.
3. It is strongly resolved that Practical classes should be extended to the evening section for maximum utilization of the resources.
4. HVPE WORK is allotted to Dr C. Sai Vandana during the Academic Year 2021-22

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DEPARTMENT OF PHYSICS-MINUTES BOOK

ENROLLMENT

DATE:-01-03-2022

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri G.M.Sanmogam, Lecturers in Physics met on 1-03-2022, in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. it is resolved to visit intermediate students' villages to motivate them to join the BSC group in the college.
2. It is also resolved to conduct DIAL YOUR STUDENT PARENT PROGRAMME in
Every Monday until the end of the Exams to look after their studies
3. It is also resolved that the CSP project record evaluation and submission are to be completed on or before 14-03-2022

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DEPARTMENT OF PHYSICS-MINUTES BOOK

ENROLLMENT/ Career Guidance

DATE:-01-11-2022

We the following Lecturers 1. Sri. M. Surya Sekhar Reddy
2. Sri G.M. Shanmogam, Lecturers in Physics, met on 1-11-2022, in the department of Physics i.e. in Physics Laboratory under the presidentship of Sri M. Surya Sekhar Reddy, discussed and resolved the following.

1. It is resolved to visit intermediate students' villages to motivate them to join the BSC group in the college.
2. It is also resolved to conduct Post Graduation Entrance Coaching and Guidance to get Government /Private Jobs as per the schedule.

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